



GOVERNMENT OF WEST BENGAL
Office of the Principal
Government General Degree College, Kaliganj
Debagram, Nadia – 741137
Ph: 03474-267514
Website: www.kaliganjgovtcollege.ac.in

CRITERION 5: STUDENT SUPPORT AND PROGRESSION

5.1 Students Support

5.1.4 : The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

Annual report of the Committee monitoring the activities and number of grievances


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ANNUAL REPORT OF ANTI-RAGGING CELL

Academic Session 2018-19

The Anti-Ragging Committee of the college has actively conducted several awareness campaigns and group discussions throughout the entire academic session, has always monitored the activities of the students to ensure the non-occurrence of any incident of ragging. During the awareness campaigns the members of the committee have sensitized the students about the ethical and legal aspects of the inhuman practice of ragging. The committee members have described to the students the pertinent laws and rules of the UGC regarding the stringent prohibition of ragging and sexual harassment in any academic institution. The students have been made aware of the fact that this institution maintains a 'zero tolerance policy' regarding ragging. Self Declarations regarding non-involvement in ragging have been procured from students of all the semesters. Several handbills containing brief information about the legal prohibition of ragging and the relevant websites and helpline numbers for lodging complaint of ragging have been distributed among the students at a regular interval of every three months. Several posters have been put up


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on the college notice-boards. The committee members have frequently met the students to monitor their activities, and to listen to their grievances. So far, there has not been a single complaint of ragging in this institution, and that is the ultimate proof of the success of the Anti-Ragging Committee as well as the college administration.

Razi beel Islam,

**Convenor,
Anti-Ragging Committee,
GGDC, Kaliganj**

S. Panik

**Coordinator, IQAC,
GGDC at Kaliganj**

M. K. Panik
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Academic Session 2019-20

The Anti-Ragging Committee of the college has actively conducted several awareness campaigns and group discussions throughout the entire academic session, has always monitored the activities of the students to ensure the non-occurrence of any incident of ragging. During the awareness campaigns the members of the committee have sensitized the students about the ethical and legal aspects of the inhuman practice of ragging. The committee members have described to the students the pertinent laws and rules of the UGC regarding the stringent prohibition of ragging and sexual harassment in any academic institution. The students have been made aware of the fact that this institution maintains a 'zero tolerance policy' regarding ragging. Self Declarations regarding non-involvement in ragging have been procured from students of all the semesters. Several handbills containing brief information about the legal prohibition of ragging and the relevant websites and helpline numbers for lodging complaint of ragging have been distributed among the students at a regular interval of every three months. Several posters have been put up on the college notice-boards. The committee members have frequently met


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the students to monitor their activities, and to listen to their grievances. During the COVID lockdown period, the committee has functioned through WhatsApp groups and frequent online meet-ups through Zoom and Google Meet. So far, there has not been a single complaint of ragging in this institution, and that is the ultimate proof of the success of the Anti-Ragging Committee as well as the college administration.

Roshipratim Ghosh

**Convenor,
Anti-Ragging Committee,
GGDC, Kaliganj**

S. Panigrahi

**Coordinator, IQAC,
GGDC, Kaliganj**

Academic Session 2020-21

This academic session is entirely COVID Pandemic lockdown period, so committee is almost non functional during this period.

Mostafizur Rahman

**Convenor,
Anti-Ragging Committee,
GGDC, Kaliganj**

S. Panigrahi

**Coordinator, IQAC,
GGDC, Kaliganj**

M. Panigrahi
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Academic Session 2021-22

The Anti-Ragging Committee of the college has actively conducted several awareness campaigns and group discussions throughout the entire academic session, has always monitored the activities of the students to ensure the non-occurrence of any incident of ragging. During the awareness campaigns the members of the committee have sensitized the students about the ethical and legal aspects of the inhuman practice of ragging. The committee members have described to the students the pertinent laws and rules of the UGC regarding the stringent prohibition of ragging and sexual harassment in any academic institution. The students have been made aware of the fact that this institution maintains a 'zero tolerance policy' regarding ragging. Self Declarations regarding non-involvement in ragging have been procured from students of all the semesters. Several handbills containing brief information about the legal prohibition of ragging and the relevant websites and helpline numbers for lodging complaint of ragging have been distributed among the students at a regular interval of every three months. Several posters have been put up on the college notice-boards. The committee members have frequently met the students to monitor their activities, and to listen to their grievances. So far, there has not been a single complaint of ragging in this institution, and


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Mostak An

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Academic Session 2022-23

The Anti-Ragging Committee of the college has actively conducted several awareness campaigns and group discussions throughout the entire academic session, has always monitored the activities of the students to ensure the non-occurrence of any incident of ragging. During the awareness campaigns the members of the committee have sensitized the students about the ethical and legal aspects of the inhuman practice of ragging. The committee members have described to the students the pertinent laws and rules of the UGC regarding the stringent prohibition of ragging and sexual harassment in any academic institution. The students have been made aware of the fact that this institution maintains a 'zero tolerance policy' regarding ragging. Self Declarations regarding non-involvement in ragging have been procured from students of all the semesters. Several handbills containing brief information about the legal prohibition of ragging and the relevant websites and helpline numbers for lodging complaint of ragging have been distributed among the students at a regular interval of every three months. Several posters have been put up on the college notice-boards. The committee members have frequently met


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the students to monitor their activities, and to listen to their grievances. So far, there has not been a single complaint of ragging in this institution, and that is the ultimate proof of the success of the Anti-Ragging Committee as well as the college administration.

Soma Banerjee

**Convenor,
Anti-Ragging Committee,
GGDC, Kaliganj**

S. Banerjee

**Coordinator, IQAC,
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M. Banerjee
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**ANNUAL REPORT OF ACTION(S) TAKEN OF GRIEVANCE
REDRESSAL COMMITTEE**

Academic Session 2018-19

Throughout the session 2018-19 the Grievance Redressal Cell of this college has monitored the process of redressing the pertinent and reasonable grievances and demands of the students on a regular basis. Grievances and objections both written and verbal have been addressed and resolved promptly in the interest of the students.

In compliance with the resolutions of the Cell taken during the meetings held throughout the session, the following actions have been taken:

- 1) On basis of the recommendation of the Grievance Redressal Cell, the service of the college canteen has been regularized, and it is monitored by the office staff.
- 2) On basis of the recommendations of the Grievance Redressal Cell with reference to students' applications regarding improper condition of playground, the Games and Sports Committee has provided students greater access to sports equipment, and has initiated the process of improving the condition of the playground.
- 3) Regular cleaning of students' toilets has been initiated under the supervision of the office staff on basis of the recommendations of the Cell against the petitions of the students in this regard.

Mithun Sarkar

Convenor
Grievance Redressal Cell,
GGDC, Kaliganj

Alakshya
Officer-in-charge
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Academic Session 2019-20

Throughout the session 2019-20 the Grievance Redressal Cell of this college has monitored the process of redressing the appropriate and acceptable grievances and demands of the students on a regular basis. Grievances and objections both written and verbal have been addressed and resolved promptly in the interest of the students.

In compliance with the resolutions of the Cell taken during the meetings held throughout the session, the following actions have been taken:

- 1) The applications for the timely issuance of library books have been forwarded to the Officer-in-Charge of the College with recommendation for necessary action, and the library has modified the process of timely issuance of library cards.
- 2) On basis of the valid applications of several students, the Cell has recommended modification of the class routines, and in compliance with these recommendations the Routine Committee has modified the class routine for the 2019-20 session.
- 3) In compliance with the recommendations of the Grievance Redressal Cell, the college office has smoothened the process of issuing new and duplicate identity cards to the students.
- 4) On basis of the recommendations of the Grievance Redressal Cell with reference to students' applications regarding unavailability of sports equipment and improvement of playground, the Games and Sports Committee has provided students greater access to sports equipment, and has initiated the process of improving the condition of the playground.


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- 5) Regular cleaning of campus and corridor has been initiated under the supervision of the office staff on basis of the recommendations of the Cell against the petitions of the students in this regard.
- 6) On basis of the recommendation of the Grievance Redressal Cell, the service of the college canteen has been improved, and it is monitored by the office staff.
- 7) On basis of the recommendation of the Cell, the inoperative water purifier has been repaired and made functional as per the demand of several students.

The above-mentioned actions have been taken in the interest of the students, and all the pertinent issues and reasonable grievances of all the students have been addressed and resolved.

Sujit Kundu
Convenor
Grievance Redressal Cell,
GGDC, Kaliganj

Alakshya
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Academic Session 2020-21

Throughout the session 2020-21 the Grievance Redressal Cell of this college has monitored the process of redressing the pertinent and tenable grievances and demands of the students on a regular basis. During the entire session strict lockdown being imposed and the college being completely shut down, all the activities have been online.

In compliance with the resolutions of the Cell taken during the meetings held throughout the session, the following actions have been taken:

- 1) On basis of the grievances and complaints of the students, the Cell has requested all the faculty members to sensitize the students with the modalities of the online teaching-learning and evaluation systems. Different departments have organized micro-level awareness programmes to familiarize students with the common technologies for availing the benefit of online education system.
- 2) As per the recommendations of the Cell, the academic departments have provided relaxation to the students regarding the online submission of answer-scripts during the examinations held in blended mode.
- 3) The college being closed during the session because of lockdown, the students could not access the library. On basis of their grievances and demands, the Cell has requested all the faculty members to share their personal collections of e-books and digital resources with the students. The Cell has also held online awareness programmes to familiarize students with such online open-access repositories as e-Pathshala, e-Gyankosh, MOOCS etc.


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- 4) As per the complaints of the students, the Cell has requested the teachers of the Science departments to explain the laboratory-based practical lessons with online visual aids and software as much as possible, and all the teachers have done their best in the interest of the students.

During the COVID lockdown period throughout the 2020-21 session, the activities of the Cell were limited. Still, the members of the Cell frequently interacted with students over WhatsApp and email, and tried to resolve all pertinent issues and grievances.

Sujit Kundu
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Grievance Redressal Cell,
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Academic Session 2021-22

Throughout the session 2021-22 the Grievance Redressal Cell of this college has monitored the process of redressing the pertinent and tenable grievances and demands of the students on a regular basis. During the greater part of the session strict lockdown being imposed and the college being completely shut down, most of the activities were online. In compliance with the resolutions of the Cell taken during the meetings held throughout the session, the following actions have been taken:

- 1) On basis of the grievances and complaints of the students, the Cell has requested all the faculty members to sensitize the students with the modalities of the online teaching-learning and evaluation systems. Different departments have organized micro-level awareness programmes to familiarize students with the common technologies for availing the benefit of online education system.
- 2) As per the recommendations of the Cell, the academic departments have provided relaxation to the students regarding the online submission of answer-scripts during the examinations held in blended mode.
- 3) On basis of students' grievances and demands, the Cell has requested all the faculty members to share their personal collections of e-books and digital resources with the students. The Cell has also held online awareness programmes to familiarize students with such online open-access repositories as e-Pathshala, e-Gyankosh, MOOCS etc.
- 4) As per the complaints of the students, the Cell has requested the teachers of the Science departments to explain the laboratory-based practical lessons with online visual aids and software as much as possible, and all the teachers have done their best in the interest of the students.


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- 5) On basis of the grievances of the students regarding the improper condition of the college playground, the Cell has requested the Games and Sports Committee to improve the playground, and at present the college playground is in good condition.
- 6) As per the recommendations of the Cell pertaining to the students' demand regarding the proper and regular sanitization of campus, class rooms, laboratories, canteen, toilets following COVID-19 guideline and irregular service of the college canteen, the college authority has taken effective measures to maintain and monitor the regular sanitization programme, and regular, satisfactory service of the college canteen.

During the COVID lockdown for the greater part of the 2021-22 session, the activities of the Cell were limited. Still, the members of the Cell frequently interacted with students over WhatsApp and email, and tried to resolve all pertinent issues and grievance.

Sujit Kundu

Convenor
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Academic Session 2022-23

Throughout the session 2022-23 the Grievance Redressal Cell of this college has monitored the process of redressing the pertinent and tenable grievances and demands of the students on a regular basis. Grievances and objections both written and verbal have been addressed and resolved promptly in the interest of the students.

In compliance with the resolutions of the Cell taken during the meetings held throughout the session, the following actions have been taken:

- 1) Application of a student of Botany Department for re-evaluation in internal assessment has been forwarded to concerned HOD for suitable action, and the answer scripts of that particular student re-evaluated.
- 2) The applications for the early issuance of library cards have been forwarded to the College Librarian with recommendation for necessary action, and the library has modified the processes of timely issuance of library cards.
- 3) On basis of the valid applications of several students, the Cell has recommended modification of the class routines, and in compliance with these recommendations the Routine Committee has modified the class routine for the 2022-23 session.
- 4) In compliance with the recommendations of the Grievance Redressal Cell, the college office has smoothened the process of issuing new and duplicate identity cards to the students.


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- 5) On basis of the recommendations of the Grievance Redressal Cell with reference to students' applications regarding unavailability of sports equipment and improper condition of playground, the Games and Sports Committee has provided students greater access to sports equipment, and has initiated the process of improving the condition of the playground.
- 6) Regular cleaning of students' toilets has been initiated under the supervision of the office staff on basis of the recommendations of the Cell against the petitions of the students in this regard.
- 7) Students' applications for a permanent bus stop in front of the college have been forwarded to competent traffic authorities.
- 8) On basis of the recommendation of the Grievance Redressal Cell, the service of the college canteen has been regularized, and it is monitored by the office staff.
- 9) On basis of the recommendation of the Cell, the inoperative water purifier has been repaired and made functional as per the demand of several students.
- 10) The issues regarding the amenities of the Girls' Common Room have been resolved by the college as per the recommendation of the Grievance Redressal Cell.

The above-mentioned actions have been taken in the interest of the students, and all the relevant issues and rational grievances of all the students have been addressed and resolved.

Soma Bandyopadhyay
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**ANNUAL ACTIVITY REPORT OF GENDER SENSITIZATION AND
PREVENTION OF SEXUAL HARASSMENT COMMITTEE (ICC)**

2018-19		
Sl No	Event Name	Date of Event
1	Gender Sensitization Programme	09.08.2018
2019-20		
1	Gender Sensitization Programme	13.08.2019
2020-21		
1	Online Gender Sensitization Programme	24.08.2020
2021-22		
1	Gender Sensitization Programme	26.11.2021
2	A Poster Campaign on Gender Sensitization	07.02.2022
3	International Women's Day celebration	08.03.2022
4	Short Film Show on Muniba Mazari'	08.03.2022
5	Poster Competition and Essay competition on Women Empowerment	08.03.2022
2022-23		
1	Gender Sensitization programme'	20.09.2022
2	Workshop on 'Gender Sexuality	20.12.2022
3	Sanitary Napkin Vending Machine and Incinerator machine installation	20.02.2023

S. Pramanik

**CONVENOR
ICC**

M. Chatterjee
Officer-in-charge
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